

## Cecil County Fair July 23 – 31, 2010

### VENDOR RULES, REGULATIONS & OTHER INFORMATION

#### GENERAL RULES AND LIABILITY

1. **The VENDOR** agrees to abide by all rules and regulations of the Cecil County Fair. The disregard of any Rule or Regulation or order issued to vendor or concessionaires forfeits all contracts and rights without recourse and **IMMEDIATE REMOVAL** from the fairgrounds. It is the **VENDOR's** responsibility to make certain each individual on the vendor's staff is aware of these regulations.
2. Vendor agrees to hold the Fair harmless from any and all liability arising out of the vendor's occupancy of the fairgrounds. The Cecil County Fair cannot accept responsibility for damage or injury to persons or property, including exhibits, during the Fair. The Cecil County Fair will not be liable for refunds or any other liabilities whatsoever for the failure to fulfill this contract. Vendors must abide by all public safety regulations and/or decisions of the representatives of local fire departments, police departments, or the Fair Board of Directors.
3. Security will be provided 24 hours per day during the Fair. Though security is provided, the Cecil County Fair will not be held responsible for any loss or damage to your exhibit.
4. Vendors will not hold Cecil County Fair responsible for any damage done to their booths or materials due to any form of an "act of God", i.e.; weather.
5. Fair reserves the right to rule on any question which is not addressed in this contract without grief or recourse. Interpretation by the Fair Board of all rules is final and binding upon all vendors.
6. This contract cannot be reassigned. Subletting all or part of the space is not permitted.
7. Vendors are required to keep with the overall family oriented theme of the fair.

#### BOOTH SPACE ASSIGNMENT, SET-UP, AND BREAK DOWN

8. Vendor coordinator makes all final decisions as to what booth spaces each vendor gets assigned. Requests will try to be accommodated whenever possible. No vendor shall be allowed to rent more than 3 booth spaces at a time.
9. Booths can be set up either:
  - Thurs. July 22<sup>nd</sup> between 10am-8pm and/or
  - Friday July 23<sup>rd</sup> from 8am and completed by 4pm.Booths **CANNOT** be removed or broken down before 9pm on Saturday, July 31<sup>st</sup>. Noncompliance with this time will **forfeit future contracts** with the Fair.

The Cecil County Fair **does not** supply tables and/or chairs for your booth.
10. Any space not occupied by 4 pm, Friday, July 23<sup>rd</sup>, shall be forfeited by the Vendor and the space may be resold or reassigned by the Cecil County Fair without refund, unless a request for delayed occupancy has received prior approval.
11. All Vendors and booths must be removed from the fairgrounds by 6pm Monday, August 2<sup>nd</sup>, unless previous arrangements are made with the management. Please see to it that your area has been **PROPERLY CLEANED** with all trash taken to the dumpster.
12. Temporary buildings, tents, trailers and other enclosures must have the prior approval of the Fair. These enclosures must fit within the leased space. **This includes overhangs canopies, doors and hitches!**
13. The Fair electrician will have full supervision and authority over all wiring used. The Cecil County Fair will provide the general lighting of the grounds. All Vendors **MUST USE THE POWER SUPPLIED BY THE FAIR**. Additional wiring will be done at the expense of the vendor. No generators or other independent power source will be allowed. **NO ICE MACHINES, ELECTRIC FRYERS OR AIR CONDITIONING UNITS TO BE USED.**

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14. No part of any display may be taped or attached in any way directly to the walls of the Ed Walls Building.
15. Vendor's display must not interfere with adjacent displays in any way. Loud noises and carnival tactics will not be permitted. Displays must be adjusted upon the request of the Cecil County Fair.

### PARKING, ACCESS, AND ADMISSION

16. **ALL VEHICLES MUST BE PARKED IN THE DESIGNATED PARKING AREAS.** If booth or exhibit must be supplied each day by vehicle, it must be completed **one (1) hour prior** to the opening of the Fair. Deliveries by vehicle will not be permitted after these times.
17. All Vendors **MUST** vacate the fairgrounds no more than one half hour after the fair closes each night. **YOU MAY NOT STAY AT YOUR BOOTH OR ON THE FAIRGROUNDS OVERNIGHT.** This is a Maryland State Park rule. Vendors also **MAY NOT** use the shower facilities at the fairgrounds.
18. The Ed Walls Building will be open to the general public from 4pm – 10pm on Friday, July 23<sup>rd</sup>, 10am – 10 pm, Saturday, July 24<sup>th</sup> through Saturday, July 31<sup>st</sup>. While Vendors create their own schedules, the Cecil County Fair encourages booths to be occupied during open hours.
19. **VENDOR ADMISSION:** Tickets are to be picked up from vendor coordinator before opening day if not received in the mail prior to opening day. Individuals who have not picked up their **vendor tickets will be required to pay the general admission price at the gate.** NO REFUNDS or resale of unused vendor tickets. Vendor Tickets WILL NOT be sold after 9:00pm, Friday, July 23<sup>rd</sup>.
20. The Cecil County Fair reserves the right to limit the number of additional vendor daily tickets bought under the terms of this contract. (Additional vendor tickets: weekly \$12.00; daily \$2.50)

### VENDOR BOOTH ACTIVITIES

21. Only products agreed to by the Fair may be sold.
22. **Free handouts MUST be distributed from the VENDORS BOOTH ONLY, neither from the aisle nor from the midway.** You are **responsible** to make sure each person on your staff is aware of this policy.
23. Drawing or raffles must be completed no later than 8:00pm on Saturday, July 31<sup>st</sup>.
24. Results are to be given to the Fair's information booth for announcement by the above time and date. Drawing/Raffle forms must be submitted with this contract for approval. Date and time of drawing must be printed on form.
25. All Vendor trash must be hauled to the designated areas each day, or more often as needed. It is not to be left in or around trash cans or your booth. This is **YOUR** responsibility, **NOT** the Maintenance Crews!
26. Ice will be provided at a reasonable cost to vendors. No storage of ice purchased outside the fair will be permitted.
27. **All FOOD VENDORS (if they use cooking grease/oil)** must also pay, at time of contract, a **\$100.00 grease** disposal/cleaning deposit. All or a portion of this deposit may be kept by the Fair if space is left in an unsatisfactory condition. Vendor committee staff will inspect each space prior to vendor's departure.
28. **Grease and grease** products **MUST BE DUMPED IN GREASE DRUMS PROVIDED BY THE FAIR OR REMOVED FROM THE FAIRGROUNDS.** Do not dump grease or grease products in the portable toilets, lavatories or on the ground. **\$100.00 FINE!**
29. Food booths are also required to display the following: **1) Health Certificate; 2) Fire Extinguisher.**
30. Propane & Helium tanks must be anchored and secured. PIT BEEF TYPE GRILLS must allow **4 feet Clearance** from neighbors' side boundaries